

**Seneca Highlands Intermediate Unit**

119 S. Mechanic Street  
Smethport, PA 16749  
(814) 887-5512

**APPLICATION FOR EMPLOYMENT**

The Seneca Highlands Intermediate Unit does not discriminate against any person in employment, educational programs or activities based on race, color, sex, religion, age, disability, national origin, marital status or veteran experience. This policy extends to all other legally protected classifications and is published in accordance with state and federal laws including Title IX of the Education Amendments of 1972 and Sections 503 and 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Equal Rights and Opportunities and Americans with Disabilities Act, Anita Danielson may be contacted at (814) 887-5512.

**(Please Type or Print)**

Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip

Telephone ( ) \_\_\_\_\_ E-mail \_\_\_\_\_

Position Desired \_\_\_\_\_ Date of Availability \_\_\_\_\_

Do you have the following clearances: \_\_\_\_\_ PA State Police Criminal Background Check \_\_\_\_\_ PA Child Abuse  
\_\_\_\_\_ Federal Fingerprinting Background Check \_\_\_\_\_ Mandated Reporter Training

Were you referred by an IU9 employee for this position? If so, please state name: \_\_\_\_\_

**EDUCATIONAL BACKGROUND**

High School Diploma \_\_\_\_\_ YES \_\_\_\_\_ NO PPID# \_\_\_\_\_

School Name and Address	Major	Degree
Undergraduate College		
Graduate		
Other		

## **WORK EXPERIENCE**

List employment is chronological order, starting with the most recent position.

Employer's Name, Address, Phone Number	Employed From	Employed To	Job Description	Reason for Leaving

## **REFERENCES**

Name	Address	Position	Telephone Number

## **MILITARY SERVICE RECORD**

Were you in the U.S. Armed Forces? \_\_\_\_ Yes \_\_\_\_ No      If yes, what branch? \_\_\_\_\_

Dates of duty: From (month/day/year) \_\_\_\_\_ to (month/day/year) \_\_\_\_\_

Rank at Discharge \_\_\_\_\_

Were you ever convicted of a criminal offense?      \_\_\_\_ Yes \_\_\_\_ No

Are you currently under charges for a criminal offense?      \_\_\_\_ Yes \_\_\_\_ No

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1. I hereby authorize SHIU to contact school, college, employment, and all other sources for the purpose of investigating and verifying statements and references herein, and I hereby authorize said sources to disclose such records and other information as may be requested by the prospective employer.
  2. I understand that any false statements in this application may be sufficient cause for discharge if I am employed.
  3. The position holder must be able to perform the essential job functions. It is the responsibility of the employee to inform the SHIU Director of Human Resources of any and all reasonable accommodations that will be required.

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Signature of Applicant

12/06/2022