

Seneca Highlands Intermediate Unit

119 S. Mechanic Street
Smethport, PA 16749

APPLICATION FOR EMPLOYMENT

The Seneca Highlands Intermediate Unit does not discriminate against any person in employment, educational programs or activities based on race, color, sex, religion, age, disability, national origin, marital status or veteran experience. This policy extends to all other legally protected classifications and is published in accordance with state and federal laws including Title IX of the Education Amendments of 1972 and Sections 503 and 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Equal Rights and Opportunities and Americans with Disabilities Act, Anita Danielson may be contacted at (814) 887-5512.

(Please Type or Print)

Date _____

Name _____
Last
First
Middle

Address _____
Street
City
State
Zip

Telephone () _____ E-mail _____

Position Desired _____ Date of Availability _____

Were you referred by an IU9 employee for this position? If so, please state name: _____

Do you have the following clearances: _____ PA State Police Criminal Background Check _____ PA Child Abuse
 _____ Federal Fingerprint Background Check _____ Mandated Reporter Training

EDUCATIONAL BACKGROUND

High School Diploma _____(yes) _____(no) **PPID#** _____

School Name and Address	Major	Degree
Undergraduate College		
Graduate		
Other		

WORK EXPERIENCE

List employment in chronological order, starting with the most recent position.

Employer's Name, Address, Phone Number	Employed From	Employed To	Job Description	Reason for Leaving

REFERENCES

Name	Address	Position	Telephone Number

Were you ever convicted of a criminal offense? Yes No

Are you currently under charges for a criminal offense? Yes No

1. I hereby authorize SHIU to contact school, college, employment, and all other sources for the purpose of investigating and verifying statements and references herein, and I hereby authorize said sources to disclose such records and other information as may be requested by the prospective employer.
 2. I understand that any false statements in this application may be sufficient cause for discharge if I am employed.
 3. The position holder must be able to perform the essential job functions. It is the responsibility of the employee to inform the SHIU Director of Human Resources of any and all reasonable accommodations that will be required.
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